Attendance and Behaviour – Inclusive Approaches Audit

Focus area	Actions	Evidence	RAG	Next steps
Staff expertise and confidence in adapting behaviour policies	Provide staff training on reasonable adjustments; model good practice; offer coaching and mentoring.	CPD logs, training materials, staff feedback, case studies showing adaptations.		
Maintaining high expectations while making reasonable adjustments	Communicate balance of high expectations with adjustments; ensure policies clearly reflect this.	Policy documents, pupil progress data, SEND and behaviour support plans.		
Timely, targeted interventions	Implement graduated response; establish intervention trackers; use data to trigger support.	Intervention logs, impact reviews, case studies.		
Monitoring and amending approaches	Review SEND/behaviour plans termly; involve parents and agencies.	Review minutes, updated pupil profiles, adjusted strategies.		
Part-time timetables	Use as time-limited measure; create reintegration plans; notify LA as required.	Timetables with end dates, reintegration plans, parent consultation records.		
Restrictive physical intervention	Train staff in de-escalation; maintain intervention logs; review incidents at leadership/governor level.	Incident logs, risk assessments, staff training records, governor minutes.		

Alternative provision monitoring	Weekly attendance checks; termly visits; request written reports from providers.	AP attendance registers, safeguarding checks, progress reports.		
Positive culture of relationships	Embed restorative practice; model respect; co-create behaviour charters with pupils.	Pupil/staff surveys, co-created behaviour policy, observation records.		
Pupils show improvement over time	Track longitudinal data; use dashboards; celebrate improvement publicly.	Attendance/behaviour data, case studies, reward records.		