

Attendance and Behaviour – Behaviour Audit

Focus area	Actions	Evidence	RAG	Next steps
Establishing routines, teaching and modelling behaviour	Develop behaviour curriculum; explicitly teach routines; staff model expected conduct.	Behaviour curriculum, observations, staff training records.		
Adapting approaches for individual needs	Implement reasonable adjustments; align with SEND plans; provide tailored support.	Behaviour support plans, SEND records, case studies.		
Training staff to challenge poor behaviour consistently	Provide CPD on disruption and de-escalation; agree school-wide consequences; monitor consistency.	Training logs, staff handbook, monitoring data.		
Preventing disruption to lessons/school life	Create on-call systems; restorative conversations; analyse lesson removal data.	Logs of removals, on-call data, disruption analysis.		
Positive pupil-staff relationships	Train in relational practice; celebrate positive behaviour through rewards systems.	Pupil surveys, staff training records, reward logs.		
Positive environment free from bullying/harassment	Embed anti-bullying policy; run assemblies/workshops; link with safeguarding curriculum.	Policy documents, assembly logs, safeguarding records.		



Recognising and tackling prejudice-based bullying	Train staff; categorise bullying incidents; analyse and respond to patterns.	Bullying logs, staff training materials, CPOMs records.		
Child-on-child abuse	Write child-on-child policy; train staff; integrate with safeguarding curriculum.	Policy, training records, pupil voice evidence.		
Pupils confident reporting concerns	Provide multiple reporting routes; act quickly; feedback to pupils.	Reporting system logs, surveys, follow-up notes.		
Supporting pupils affected by bullying/discrimination	Offer counselling/mentoring; liaise with families; monitor wellbeing.	Support logs, counselling records, case notes.		
Sanctions used proportionately	Define escalation ladder; monitor sanction data; use isolation sparingly.	Behaviour policy, sanction data, equality analysis.		
Reintegration of suspended pupils/returners	Hold reintegration meetings; create support plan; monitor after return.	Reintegration plans, meeting notes, monitoring logs.		
Communicating behaviour expectations with parents and pupils	Run workshops; newsletters; visible signage of expectations.	Communication logs, newsletters, workshop feedback.		
Working with LA/agencies to improve behaviour	Attend panels; partner with CAMHS, social care, youth services.	Meeting minutes, partnership agreements, case studies.		

